

Draft Minutes
Management Committee Meeting

COST Action 729
Assessing and Managing Nitrogen Fluxes in the Atmosphere-
Biosphere System in Europe
Lisboa (Portugal), 23-25/04/2008

23 April 2008, starting at 12.00:

1. Welcome to participants

Welcome to all the participants by Maria and Jan Willem
Zbigniew Klimont (Zig) and Carine Petit will join the meeting on the second
day.

2. Adoption of agenda

A few changes to the agenda are proposed:

- formal COST issues to Thursday (24/4), because of the presence of Carine Petit
- presentation by Maria about Lisbon/University/Faculty (23/4 afternoon)
- start with National contributions (23/4 afternoon); remaining contributions on 24/4 and 25/4
- introduction of the Nitrogen Visualisation by Jan Willem (23/4 afternoon)

changed agenda is adopted

3. Minutes of last meeting (Haarlem - The Netherlands)

Remarks related to the minutes:

- expressions of commitment: still many to come (resend draft version; **Action: Albert**)
- publications from the previous Braunschweig and Obergurgl meeting (workshop) are at the moment at Elsevier
- Summerschool in Edinburgh 1-14 June (no further action necessary - agenda already set) Jan Willem & Mark will be there. Contribution from COST to this summerschool to be settled during this meeting (in the budget).

Minutes of the last meeting are accepted as they are and will be put on the website
(**Action: Albert**)

4. National contributions

Different national contributions from:

- Denmark
- Czech Republic
- Portugal
- Sweden
- Finland
- Poland
- United Kingdom
- Netherlands
- IIASA

The different presentations will be put as a pdf on the website (**Action: Albert**)

5. Report from the Scientific Officer

- News from the COST Office
 - Grant system web application is still under development
 - 25-26 June 2008 ESSEM Monitoring Event for the Chairs of the different actions in Helsinki
 - Annual Progress Report will be expected by 15 May 2008
 - if less than 4 STSM's, justification needed
 - new reporting item: non-COST participation
 - Sylvain Joffre re-elected as chair of the ESSEM domain and Ipek Erzi as vice-chair

- Budget Status, budget allocation process
 - so far not committed 24.698 euros this year. If not spent, this money will be 'lost' (reallocated over the other Actions). Under-spending situation must be avoided next year.
 - more STSM's needed (**Action: All**)
 - training school - 5000 planned so far, how about increasing it (Mark to check with Bob Rees; **Action: Mark**)
 - Scientific report for the Laxenburg IAM workshop to be send to Carine (**Action: Albert**)
 - Available budget for 1 June 2008 - 31 May 2009: 89.000 €

- there are clear MC decisions needed and reported in the minutes for issues like e.g. 'workshop' support
- we have to think more about (**Action: All**):
 - STSMs and/or Training School
 - Continuous publication
- grant system: when will it happen? plans are: around November 2008 transfer to the grant system for COST729

6. Year Budget planning

Planning of activities for the coming year. It was approved to have:

- Workshop on Local/Regional Scale Nitrogen in relation to Habitat Directive (march/april/may) organized by Denmark (about 50 people), with possible external input from relevant policy experts (e.g. Michel Sponar)
- MC meeting in Brussels end of this year (November) or 3th of November together with 3th ENA workshop - Check with Gilles about possibilities (**Action: Albert**)

1-14 June Training/Summer school in UK (Edinburgh - Bob Rees)

The MC agreed on co-funding the ENA1/TFRN meeting in Wageningen by facilitating the attendance of max. 15 people. A meeting request for this has to be delivered soon (within 1 week) to Carine. (**Action: Albert**)

A proposal for the 2008/2009 budget sheet is approved by the MC, together with adjustments for the 2007/2008 budgets (see Annex 1)

7. STSM status, applications

Possible STSMs before the end of May (applying for it before end of May and MC approval):

- possible STSMs from Czech Republic (maybe also with respect to measurement campaign in UK)
- Greece: submission of STSM on energy crops and nitrogen (to Wageningen) before end of May
- Possible STSM from Finland to IIASA
- Field campaign in the context of C4 landscape is maybe a bit too early (to get it around before the end of May)
- Denmark (Nick) to find out about the possibilities of getting STSMs running
- There was a proposal from Robert Gehrig, but this will probably not be running

- How about a STSM from the group to the Commission (is that still on) - beginning of July? (**Action: JW/Mark**)

Expert meetings are possible for people from non-COST action countries (e.g. Spain to Portugal)

Stimulating everybody to get STSMs in for next year (**Action: All**)

8. Publications, annual report

- Edinburg report will be published as a book at Springer (no additional funding needed from COST)
- proposal for getting a publication (book) out of the Laxenburg papers (special issue; **Action: JW**)

Remark from Maria:

- further establish links with universities, maybe also via 'Erasmus Mundus'
- AB/JW get into the Erasmus Mundus program - send it around for further looking into it by the group (**Action: JW/Albert**)
- Maria will set up a one pager to get this going (**Action: Maria**)
- nitrogenius, N-visualisation good tool for disseminating the work done here
- those who are involved here via universities to put together a proposal for setting up a master/phd programme in order to get the nitrogen work disseminated

We can think about a combined meeting/event NinE/Cost for the next year. To be worked on in the near future.

9. Web news

Please send in your material for putting it on the web for further visibility (**Action: All**)

10. End of Meeting

The local organizers did a perfect job in hosting this meeting. Mark (replacing JW as chair on the last day) thanks them for their efforts. Some of the MC members will visit a Portuguese field site, while others will leave for the airport. Around 10.30 is meeting is closed.

Annex 1: Budget sheet 2008/2009 + adjustments 2007/2008

2008 Budget June 2007 - June 2008

Total Action Budget June 08-June 09
Remaining Action Commitment

89000.00

Meetings

Meeting Type	Date	Place	Avg per p	Total Paid	Planned td	Requested	Paid part	Cost	Status	Total
Management Committee	1-11-2008	Paris	640		25			16000	PLANNED	16000.00
Expert Meeting (Portugal N dep assessment)		Lisbon	640		5			3200	Planned	3200.00
Workshop (Ndep and Habitats)	1-4-2009	Brussels	640		50			32000	Planned	32000.00
										51200

Nov 08 France

15 people @ 640

STSM

Beneficiary	Date	From	To	Cost	Status	Total
Swiss Univ Szeged, Hungary Missions	aug-08	Hungary to UK		2500 2500 5000	proposed (to be identified) (Action MC members)	
						10000

??? JW to contact Robert for campaign

Workshops

Title	Date	Place	Cost	Status	Total
MC meeting	nov-08	Paris	3000	planned	
N dep and Habitats Dir	1-4-2009	Brussels?	10000	planned	13000

External input contrib Sponar?

General Support Grants

Title	Date	Cost	Status	Total
web support		2000	proposed	
brochure/publications	2009	5000	proposed	
				7000

Ndep and Habitats Publication

Schools

Title	Date	Place	Cost	Status	Total
Nitrogen modelling (with Nitrd)	summer 2008	Edinburgh	10000	proposed	10000

Joint Summer School

Overhead (15%)

13680

Action Total 104880

89000

This Year Commitment

9600 Contribution of COST 729 to Task Force Reactive Nitrogen

2500 Expert meeting Brussels (DGs) JWE/MS/OO

2500 Finland (SYKE) IAM visit to IIASA

2500 CZ republic visit to Scotland measurement campaign

2500 Greece (energy crops and nitrogen) visit to Wageningen

total spen:2007/08
19600